

Official information sheet of the Hanseatic and University City of Rostock

in accordance with Articles 13 and 14 of the General Data Protection Regulation (GDPR)* for mediation of rooms

Person responsible for data processing (Name of the institution, registered office, contact details, authorised representative / management)	Responsible specialist department (contact person, contact details)
Hanseatic and University City of Rostock The Lord Mayor 18050 Rostock, Germany www.rostock.de	Tourist Board Rostock & Warnemünde The Tourism Director Am Strom 59 18119 Rostock, Germany Tel.: +49 (0)381 548 00 11 E-mail: buero.tourismusdirektor@rostock.de
Contact details of the data protection officer	
Hanseatic and University City of Rostock The Lord Mayor Office of the Lord Mayor - Official Data Protection 18050 Rostock, Germany	E-mail: datenschutz@rostock.de

Purposes and legal bases of the data processing
Purposes:
<ul style="list-style-type: none"> – Processing of an accommodation request / room reservation – Accommodation booking
Legal bases:
<ul style="list-style-type: none"> – Art. 6 GDPR para. 1 a: Consent – Art. 6 GDPR para. 1 b: necessary for the fulfilment of a contract or for the implementation of pre-contractual measures – Art. 6 GDPR para. 1 f: necessary to protect the legitimate interests of the data collector or a data recipient
Consequences of the data subject failing to provide the data:
<p>The provision of personal data is required by law or contract, necessary for the conclusion of a contract or the data subject is obliged to provide the personal data.</p> <p style="padding-left: 40px;">no</p> <p style="padding-left: 40px;">X → yes</p> <div style="background-color: #d3d3d3; padding: 2px; margin-left: 40px;">Consequences of not providing the data</div> <ul style="list-style-type: none"> – no accommodation agency – no accommodation booking

Categories of personal data being processed:

- Name
- Address: Street, house number, postcode, city
- Telephone / mobile phone number
- Email address

If the data was not collected from the data subject - additionally:

Information from which source the personal data originate and, if applicable, whether they originate from publicly accessible sources

- Internal accounting history database

Recipients or categories of recipients of the personal data:

- Landlord / accommodation operator
- If necessary, disclosure by the above-mentioned to third parties (service staff).
- Booking system HRS - Hotel Reservation Service
- Booking system Busy Rooms Limited
- Booking system Booking.com

Planned data transfer to a third country or to an international organisation

no

X → yes

Further Information pursuant to Article 13 para. 1 lit. f) or Article 14 para. 1 lit. f) GDPR

Registered office of Busy Rooms Limited: Malta

Storage period for the data or the criteria for determining the storage period:

- Necessary data storage for accounting, systematic process handling as well as statistical evaluation

Information on data subject rights

We would like to expressly point out **your rights to** information, correction, deletion, restriction of processing, data transferability and objection with regard to all of your processed personal data. The legal basis for this is Articles 15 to 21 GDPR.

If the processing of personal data is based on your consent, you can revoke this consent at any time with effect for the future.

You have the right to lodge complaints with the State Commissioner for Data Protection and Freedom of Information of Mecklenburg-Vorpommern: Postal address: Schwerin Castle, Lennéstraße 1, 19053 Schwerin, Germany, Tel.: +49 (0)385 59494-0 or e-mail info@datenschutz-mv.de.

* GDPR = General Data Protection Regulation applicable as of 25.05.2018