

Official information sheet of the Hanseatic and University City of Rostock

**in accordance with Articles 13 and 14 of the
General Data Protection Regulation (GDPR)*
for the collection of the health resort tax in the Rostock seaside resorts**

Person responsible for data processing (Name of the institution, registered office, contact details, authorised representative / management)	Responsible specialist department (contact person, contact details)
Hanseatic and University City of Rostock The Lord Mayor 18050 Rostock, Germany www.rostock.de	Tourist Board Rostock & Warnemünde The Tourism Director Am Strom 59 18119 Rostock, Germany Tel.: +49 (0)381 548 00 11 E-mail: buero.tourismusdirektor@rostock.de
Contact details of the data protection officer	
Hanseatic and University City of Rostock The Lord Mayor Office of the Lord Mayor - Official Data Protection 18050 Rostock, Germany	E-mail: datenschutz@rostock.de

Purposes and legal bases of the data processing
Purposes:
<ul style="list-style-type: none"> – Registration of spa fees – Issue of the spa cards by the accommodation establishments and settlement of the spa tax to the Rostock & Warnemünde tourist office – Maintenance of tourism statistics – Recording and printing of electronic registration forms
Legal bases:
<ul style="list-style-type: none"> – § 31 of the Federal Registration Act (BMG) in conjunction with § 11 of the Mecklenburg-Western Pomerania Municipal Tax Act (KAG MV) – §§ 29 ff. BMG – § 30 para. 3 BMG in conjunction with § 27 Para. 3 Mecklenburg-Western Pomerania State Registration Act (LMG M-V) – Statutes on the levying of a spa tax of the Ostseebad Warnemünde, Article 28 EU General Data Protection Regulation (commissioned processing)

Consequences of the data subject failing to provide the data:

The provision of personal data is required by law or contract, necessary for the conclusion of a contract or the data subject is obliged to provide the personal data.

no

X → yes

Consequences of not providing the data

Overnight stay / residence not possible because of a violation of the registration law

Categories of personal data being processed:

Personal details

- Surnames, first names and addresses of persons of legal age
- The number is recorded for other fellow travellers or minors
- Citizenship or home state
- for guests from abroad: serial number of a recognised and valid passport Details

of stay

- Day of arrival and day of departure
- Guest category: adult, child (up to / under 16 y.), reduced: disabled from 50%, exempt: Disabled from 80%, Accompanying person of disabled person
- Registration number
- Landlord

If the data was not collected from the data subject - additionally:

Information from which source the personal data originate and, if applicable, whether they originate from publicly accessible sources

- All data is collected directly from the guest.

Recipients or categories of recipients of the personal data:

- Own enterprise tourism board Rostock & Warnemünde: Accounting data and anonymised data (tourism statistics)
- Mecklenburg-Western Pomerania State Statistical Office: anonymised data (tourism statistics)

Planned data transfer to a third country or to an international organisation

X → no

yes

Further Information pursuant to Article 13 para. 1 lit. f) or Article 14 para. 1 lit. f) GDPR

Storage period for the data or the criteria for determining the storage period:

- All data required for the settlement of the spa tax shall be kept for 10 years in accordance with the statutory provisions (§ 147 AO). The period begins at the end of the calendar year in which the spa tax is due.

Information on data subject rights

We would like to expressly point out **your rights to** information, correction, deletion, restriction of processing, data transferability and objection with regard to all of your processed personal data. The legal basis for this is Articles 15 to 21 GDPR.

If the processing of personal data is based on your consent, you can revoke this consent at any time with effect for the future.

You have the right to lodge complaints with the State Commissioner for Data Protection and Freedom of Information of Mecklenburg-Vorpommern: Postal address: Schwerin Castle, Lennéstraße 1, 19053 Schwerin, Germany, Tel.: +49 (0)385 59494-0 or e-mail info@datenschutz-mv.de.

* GDPR = General Data Protection Regulation applicable as of 25.05.2018